

SAMPLE DONOR ACKNOWLEDGEMENT - PUBLICLY TRADED STOCK

<Enter Date>

Mr. and Mrs. Robert Jones
123 Anywhere Avenue
Any City, Any State XXXXX

Dear Mr. and Mrs. Jones:

On behalf of the New Hampshire Charitable Foundation, I am writing to thank you for your generous <gift date> contribution of <enter #> shares of <XYZ Corp>, which had a mean value of <enter price> per share for a total estimated gift value of <gift amount>to the <Name of Fund>.

We are committed to improving the quality of life in New Hampshire and in the communities in Maine and Vermont served by the Charitable Foundation and its regional divisions through philanthropy, community, and leadership. We are honored that you have chosen the Foundation as your partner in charitable giving. This generosity will make a difference to countless individuals and will leave a legacy for generations to come.

This letter serves as a formal acknowledgement of the receipt of the gift for tax purposes, and Federal tax law requires that this receipt be maintained to substantiate the charitable deduction. No goods or services were provided by the Foundation in return for this contribution. We encourage consultation with a tax advisor regarding the amount and the deductibility of this gift.

If you have any questions about your gift, please contact me at (603) 225-6641, ext. 269.

Sincerely,

Jane Doe
Accountant